



Annual General Meeting AGENDA

MEETING DATE: January 21, 2026

TIME: 1:30 p.m.

LOCATION: Best Western Lamplighter Inn, London

Presented by:

1.	<u>Call to Order, Welcome & Introductions</u>	<i>Lorne Franklin</i>
1.1	Moment of Silence to honour members who passed away in 2025.	
2.	<u>Approval of Agenda</u>	<i>Lorne Franklin</i>
	AGM-2026-01 Moved by: Seconded by:	
	"That the agenda for the Annual General Meeting dated January 21, 2026 be approved as circulated."	
3.	<u>Adoption of Minutes</u>	<i>Lorne Franklin</i>
	AGM-2026-02 Moved by: Seconded by:	
	"That the Minutes of the January 22, 2025 Annual General Meeting be approved as circulated."	
4.	<u>Reports</u>	<i>Lorne Franklin</i>
4.1	Secretary Report	<i>Lu-Ann Marentette</i>
4.2	Treasurer's Report	<i>David Moores</i>
4.2.1	• 2025 Year End Financial Report	
4.2.2	• 2026 Budget	
	AGM-2026- Moved by: Seconded by:	
	"That the proposed 2026 Budget for the DSAO be approved as printed and circulated."	

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4.3	Promotion and Information Update • Website • Promotions	<i>Lu-Ann Marentette</i>
4.3	Board of Directors Report	
4.4	Chapter 1-6 Reports	<i>Board Members</i>
4.5	Conference Report	<i>Lu-Ann Marentette</i>
4.6	Lead Engineer, Drainage Program Report	<i>Tim Brook</i>
AGM-2026-_____ Moved by: Seconded by: “To accept the verbal and/or written reports in Section 4 for information.”		
5.	<u>Committee Reports</u>	<i>Lorne Franklin</i>
5.1	Drainage Act Working Group Committee (DAWG)	<i>Lindsay Dean</i>
5.2	Drainage Act & Section 28 Regulations Team Committee (DART)	<i>Lindsay Dean/Jeremy Nyenhuis</i>
5.3	Land Drainage Committee (LDC)	<i>David Moores/Lorne Franklin</i>
5.4	Railway Issue Committee	<i>Brent Clutterbuck</i>
5.5	Excess Soil Engagement Committee	<i>Lindsay Dean</i>
5.6	Mentorship Program	<i>Lindsay Dean</i>
AGM-2026-_____ Moved by: Seconded by:		

	"To accept the verbal and/or written committee reports in Section 5 for information."	
5.8	<u>Activities of the Board</u>	<i>Lorne Franklin</i>
5.9	AGM-2026-_____ Moved by: Seconded by:	
	"That the actions of the Board of Directors for the DSAO for 2025 be approved by the membership."	
6.	<u>Awards</u>	<i>Lorne Franklin</i>
6.1	McNeely-Taillon Award Presentation	
6.2	Other Presentations	<i>David Moores</i>
7.	<u>Consideration of Directors and Officers</u>	<i>Board Members</i>
	Review of Directors appointed by Chapter Nomination/Election	<i>Lorne Franklin</i>
	Ch. 1 – Lindsay Dean	
	Ch. 2 – David Moores need a resolution to extend his term on the Board	
	Ch. 3 – Kirk Livingston	
	Ch. 4 – Richard Monaghan	
	Ch. 5 – Jason Marr	
	Ch. 6 – Kris St. Thomas	
7.1	We need a volunteer to run the election	
7.2	Nominations and Election for Director-At-Large (Motion required)	
7.3	Nominations and Election for Associate Director (Motion required)	
	Announcement of and Welcome to the 2026 Board of Directors	

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8.	<u>New Business</u>	David Moores
8.1	Incoming President's speech	
8.2	Business arising from the floor, if any	
9.	<u>2026 Meeting Schedule</u>	David Moores
9.1	○ The Drainage Superintendents Association of Ontario Board meeting will be June 3-5, 2026 at the Elmhirst Resort, Keene, ON	
9.2	○ The Drainage Superintendents Association of Ontario Summer Update meeting will held in June, 2024 (date and time to be determined) and will be a Virtual Teams meeting	
9.3	○ The Drainage Superintendents Association of Ontario Board meeting will be held in October, 2026 at the Delta Hotel in Guelph beginning at 10:00 a.m. (time and location to be confirmed)	
9.4	○ The Drainage Superintendents Association of Ontario All Chapters meeting will be held in October, 2026 at the Delta Hotel in Guelph beginning at 2:00 p.m. (time and location to be confirmed)	
9.5	○ The annual LICO/DSAO Conference will be held January, 2027 at the Best Western Lamplighter Inn, London ON (time and location to be confirmed)	
9.6	○ The next Annual General Meeting for the Drainage Superintendents Association of Ontario be held in January, 2026 at the Best Western Lamplighter Inn, London ON (time and location to be confirmed)	
10.	<u>Adjournment</u> AGM-2026-_____ Moved by: Seconded by: "That this Annual General Meeting of the Drainage Superintendents Association of Ontario adjourn at _____p.m."	David Moores



Annual General Meeting MINUTES

MEETING DATE: January 22, 2025

TIME: 1:30 p.m.

LOCATION: Crystal Ballroom Best Western Lamplighter Inn, London and online

IN ATTENDANCE 74 members in person, 10 online

Presented by:

1.	<u>Call to Order, Welcome & Introductions</u>	
1.1	Moment of Silence to honour members who passed away in 2024.	<i>Lorne Franklin</i>
2.	<u>Approval of Agenda</u> AGM-2025-01 Moved by: Ken McCallum Seconded by: John Kuntze "That the agenda for the Annual General Meeting dated January 22, 2025 be approved as circulated." Carried.	<i>Lorne Franklin</i>
3.	<u>Adoption of Minutes</u> AGM-2025-02 Moved by: Lu-Ann Marentette Seconded by: Steve Morris "That the Minutes of the January 24, 2024 Annual General Meeting be approved as circulated." Carried.	<i>Lorne Franklin</i>
4.	<u>Reports</u>	
4.1	Secretary Report	<i>Lorne Franklin</i>
4.2	Treasurer's Report • 2024 Year End Financial Report.	<i>Shannon Tweedle</i>
4.2.1	AGM-2025-03 Moved by: Bill Dietrich, Seconded by: Marc Gagné "That the 2024 DSAO Financial report be approved as circulated." Carried.	<i>Board Members</i>
4.3	Chapter 1-6 Reports	

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4.4	Drainage Program Coordinator Report	<i>Tim Brook</i>
4.5	Land Improvement Contractors of Ontario update	<i>Mel Luymes</i>
	AGM-2025-04 Moved by: Gerald Rood Seconded by: Anne-Marie Moniz	
	"To accept the verbal and/or written reports in Section 4 for information."	
5.	<u>Committee Reports</u>	
5.1	Drainage Act Working Group Committee (DAWG)	<i>Shannon Tweedle</i>
5.2	Drainage Act & Section 28 Regulations Team Committee (DART)	<i>David Moores</i>
5.3	Land Drainage Committee (LDC)	<i>Tony Peralta</i>
5.4	Railway Issue Committee	<i>Brent Clutterbuck</i>
5.5	Excess Soil Engagement Committee	<i>Lindsay Dean</i>
5.6	Mentorship Program	<i>Lindsay Dean</i>
5.7	Fish Resiliency Study	<i>Shannon Tweedle</i>
	<i>There was discussion about continuing the study or not, as the budget is now exhausted without study completion. Discussed the options for alternative funding sources.</i>	
	AGM-2025-05 Moved by: Bill Mayes Seconded by: Greg Nancekivell	
	"To accept the verbal and/or written committee reports in Section 5 for information."	
6.	<u>Activities of the Board</u>	
	AGM-2025-06 Moved by: Liz Cummings Seconded by: Ryan Tammings "That the actions of the Board of Directors for the DSAO for 2024 be approved by the membership." Carried.	<i>Lorne Franklin</i>
7.	<u>Awards</u>	
		<i>Board Members</i>
7.1	Honourary Life Member Presented to Wray Wilson	
7.2	McNeely-Taillon Award Presented to Wray Wilson, nominated by Bill Dietrich	<i>Marc Gagne</i>

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7.3	Other Presentations – as Shannon Tweedle is changing jobs, she has stepped down from the DSAO Board and was presented with a small token of appreciation	Lorne Franklin
8.	<u>Consideration of Directors and Officers</u>	Frank Jonkman
8.1	Review of Directors appointed by Chapter Nomination/Election Ch. 1 – Lindsay Dean Ch. 2 – David Moores Ch. 3 – Kirk Livingston Ch. 4 – Jeremy Nyenhuis Ch. 5 – Jason Marr Ch. 6 – Lorne Franklin	
8.2	Nominations and Election for Director-At-Large: Brent Clutterbuck elected by acclamation.	
8.3	Nominations and Election for Associate Director: Eldon Hutchings elected by acclamation.	
8.4	AGM-2025-07 Moved by: Steve Brickman Seconded by: Marc Gagné “To ratify the 2025 slate of DSAO directors”	
9.	<u>New Business</u>	Lorne Franklin
9.1	It was announced that the current DSAO Administrator (Mel Luymes) has resigned. The position will be posted again. There was further discussion on the Fish Resiliency study and whether it should proceed. There was discussion on the budget and desire to see it in advance of the AGM. AGM-2025-08 Moved by: Bill Mayes Seconded by: John Kuntze “To accept the verbal new business updates as provided for information.” Carried.	
10.	<u>2025 Meeting Schedule</u> ○ The Drainage Superintendents Association of Ontario Board meeting will be on January 23, 2025 at approximately 2:30 p.m. at the Best Western Inn. ○ The Drainage Superintendents Association of Ontario Board meeting will be June 2025 (TBD) at the Elmhirst Resort, Keene, ON ○ The Drainage Superintendents Association of Ontario Summer Update meeting will be July 2025 (TBD) and will be a Virtual Teams meeting	

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- The Drainage Superintendents Association of Ontario Board meeting will be October 2025 (TBD, location TBD)
- The Drainage Superintendents Association of Ontario All Chapters meeting will October 2025 (TBD, location TBD)
- The annual Drainage Conference and DSAO AGM will be January 2026 (TBD, location TBD)

Adjournment

11.

AGM-2025-09 **Moved by:** Greg Nancekivell **Seconded by:** Garth Noecker

“That this Annual General Meeting of the Drainage Superintendents Association of Ontario adjourn at 3:23p.m.”

Lorne Franklin