



CITY OF PORT COLBORNE  
Municipal Offices  
66 Charlotte Street  
Port Colborne, Ontario  
L3K 3C8

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OPERATIONAL, PLANNING & DEVELOPMENT SERVICES

May 29, 2003

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Port Colborne, ON -----

Dear Mr. & Mrs. -----,

**Municipal Drains Assessment Apportionments**

Enclosed please find the agreement form for the apportionment of the assessments for the Beaverdam Municipal Drain for the severance of property Roll No. — — ---- , as well as the assessment apportionment calculations.

The assessments of four residential parcels in the immediate area were compared, and since the new severed parcel is about the same size as the ----- property, the values assessed to the new parcel will be the same as those assessed to the ----- property.

The percentages derived from the assessed values will be used to determine what share each parcel will pay of the cost of future maintenance of the applicable reaches of the Main Branch (Schedule “B”).

Section 65, subsection 6, of *The Drainage Act* allows the owners of subdivided land to mutually agree on the share of the drainage assessment that each should pay. A written agreement indicating these shares must be entered into and filed with the Clerk of the Municipality.

You are under no obligation to agree to the percentages recommended in the agreement form, but if you do not agree to a method of sharing approved by the Drainage Superintendent, Subsection 1 of Section 65 allows the Clerk to instruct an Engineer to apportion the assessment. Subsection 4 of Section 65 states that the costs incurred, including the fees of the Engineer, shall be paid by the land owners involved.

If you agree with the recommended percentages, please sign and date the form, have your signatures witnessed, and return it to my attention at City Hall. You can keep the calculations for your records. Once Council sets the apportionments by resolution, you will be sent a copy of the agreement form. Feel free to call me if you have any questions concerning this issue.

Yours truly,

René Landry, C.E.T., CST  
DRAINAGE SUPERINTENDENT/  
ENGINEERING ASSISTANT